



Meeting Description:	
Meeting Name:	St. John's Society Bi-Monthly Committee Meeting
Date & Time:	22 nd April 2024 @ 20:00 Hrs
Venue:	Zoom https://bbc.zoom.us/j/99734759528
Chair:	PM
Secretary:	CH
Meeting Closed:	21:30
Next Meeting Date	10 th June 2024 @ 20:00 Hrs

Attendance:			
Name	Attendance	Name	Attendance
Paul Middleton (PM)	Yes	Alma Tischlerwood (AT)	Yes
Claire Hallam (CH)	Yes	Coleen Blackburn (CB)	No (apologies)
John Wood (JW)	Yes	Tom Lomax (TL)	No (apologies)
Anastasia Saward (AS)	Yes	Kim Thundercliffe (KT)	No (apologies)
Nick Blomstrand (NB)	Yes	Bo (to be voted in)	No (apologies)
Christine C (CC)	Yes	Tom Greenwood (to be voted in)	No (apologies)
Rosie Garthwaite (RS)	Yes	Lorna Greenwood (to be voted in)	No (apologies)
Bernd Rossmannith (BR)	Yes		

Item	2024 Performance Objectives	Status
1	Recruit 4 new members (Kim, Christine, Bernd, Tom – all voted in), with additional identified.	100%
2	Establish Brookmill Nature Reserve (BNR) friends' group	40%
3	Submit 2 funding proposals	0%
4	Establish Green Conversations agenda and plan	100%
5	Establish sustainable streets forum	0%

Item	Description	Agenda	Discussion
1	Chair's introduction		<ul style="list-style-type: none"> Welcome
2	Refresh Our Mission	<ul style="list-style-type: none"> What is it that we in SJS are there to do? 	<ul style="list-style-type: none"> John has some great thoughts on this (mission statement)
3	Organisation	<ul style="list-style-type: none"> Transport Arts and Culture New members 	<ul style="list-style-type: none"> Transport focal point filled by Tom Lomax. Arts and Culture focal point filled by Alma Tischlerwood (to be reviewed to ensure alignment / expectations) Bernd Rossmannith was voted in as a Committee Member.
4	Comms	<ul style="list-style-type: none"> General updates Ideas for future web / social media content, articles Where to advertise activities Optimise the planning of events 	<ul style="list-style-type: none"> The SJS website has undertaken some developments to improve the information contained within and to enable better visibility of activities. Outside of normal social media outlets and SJS website it is important to standardise where we place marketing information what would be suggested as the most effective way forward.

			<ul style="list-style-type: none"> • Eventbrite utilised for Green conversations and will be interesting to assess the success of this initiative
5	Planning	<ul style="list-style-type: none"> • Lewisham Amenity Society Recognition / Approval • St Johns and Brookmill Road Character Appraisals • Individual Planning Applications 	<ul style="list-style-type: none"> • Confirmation received that SJS are officially recognised as an Amenity Society in Lewisham. As a formally recognised Amenity Society, where we submit an objection for a planning application, the application will be referred to Chairs Briefing (also known as Chairs Review) which determines if the application can be delegated by Officers or referred to planning Committee for a decision. • Lewisham working on a webpage which will list the formally recognised Amenity Societies. • SJS producing list of streets we cover as our area of interest – the boundary of applications we wish to be notified of. AS drafting a list to be approved by committee. • A walkaround has been proposed for mid-late May with the planners, councillors and BRCAS with a view to identifying key areas of concern and opportunity within the two conservation areas. • AS and NB have been reviewing and submitting comments on recent planning applications. Not many (2) since the last meeting.
6	Greening	<ul style="list-style-type: none"> • Rain Gardens • Trees • SJ's Garden • Improvement projects • Reduction of concrete / asphalt • Parklets • Flowers 	<ul style="list-style-type: none"> • Additional plants are required in 2024 for the Thornville raingarden – see funding within this MoM, so that a plan can be implemented to raise funds. • Meeting held during April with Marcus Gayle, PM and NB and a further meeting planned for 22nd May to discuss the SJ's regreening initiative consultation methodology which shall include community input, further updates to be provided. • Payment made in April 2024 to STfL for trees to be planted in Sept/Oct 2024 in the following locations and additional trees will be identified and planted near to schools as part of the 'Big Give' initiative: <ul style="list-style-type: none"> ○ 117 Albyn Road - Approved ○ 86 Cranbrook Road/ Clandon Street - Failed due to utilities present but alternative being identified ○ Opp 32 Strickland Street - Approved ○ 43 Strickland Street - Approved ○ 50 Ashmead Road – Approved • St Johns garden is in need of additional trees, shrubs and flowers and opportunities should be identified. For example could we review opportunities to transfer plants from our own gardens / community plant donations or look to create a community gardening group who

			<p>would be interested in taking further care of this garden – ideas welcome.</p> <ul style="list-style-type: none"> • Area of woodland/scrubland next to SJ station car park - discussed proposal to turn this into an area of nature/raingarden. Agreed in principle. Will need to consult St Johns Church as they are the landowners. MK to investigate from NR/SE side.
7	Transport	<ul style="list-style-type: none"> • Sustainable Streets • Network Rail 	<ul style="list-style-type: none"> • During May traffic flows will start to be monitored within St Johns to support further consultation in regards to sustainable streets. This consultation will be communicated by the council and will also cover speed limits, types and volumes of vehicles, speed limits, Zebra crossings, EV points and general traffic management within St Johns • Roll out of Albyn Road school street due to be implemented this financial year and update on consultation to be communicated by Darren Gotch. • Meeting held in April with Network rail and this covered the following, a further follow-up meeting to be organised in May to take some of these points forward: • St John's Station Access for All application for lifts – Communications are ongoing and meeting with Stephen Penfold planned in May.
8	Waste	<ul style="list-style-type: none"> • Litter Picking • Dog Waste • Fly tipping • Bins on Friendly Street 	<ul style="list-style-type: none"> • Dates to be communicated to the SJ community for litter picking on website, social media and creation of a poster with dates, times and location. This needs to be done during April/May if possible. • Dog waste is an issue within SJ's and options to looked at to resolve where possible. • SJ Station Waste Issues - SJS would be interested in joining a meeting with Lewisham Council / Glendale to discuss waste issues within the area and especially that impact the station. Especially with regards to tipping, dog poo and the general litter observed by nearby overfilling bins. • Fly tipping to be monitored and residents advised to utilise the app 'love clean streets'. The more this is utilised the more it will be easier for the council to monitor and be able to use that data to support change. • Bins on Friendly Street are under review with the Council (Ellie). Meeting held in April with PM/KT and awaiting an update on the way forward. It is likely that this will also be absorbed into sustainable streets activities.

9	Arts and Culture	<ul style="list-style-type: none"> • Murals • Ghost signs • Graffiti 	<ul style="list-style-type: none"> • Thornville Street Raingarden Mural (on Network Rail wall) - Network Rail agreed would be a good idea and will explore Southeastern / Network Rail assistance in funding. AT to design and head up project involving local school Lucas Vale. • St Johns Station Mural (LH wall) – All agreed would be a good idea – subject/theme to be agreed. AT to design and head up project. • Do we need to review the renovation of historical street signs within St Johns and do we know anyone who can support with this? • Graffiti on bridge - Green painted areas are not being repainted regularly enough leading to more tagging.
10	Funding	<ul style="list-style-type: none"> • Review a list of funding opportunities that can be identified and inserted into a calendar moving forwards. • Agree funding schedule so we are clear on what, why and when we need to submit in order to be well positioned for success • Funding needs to consider day to day running of SJS and identified / agreed projects 	<ul style="list-style-type: none"> • A funding plan should be brought to the meeting at the beginning of the year. For example, what do we want to fund and then we can find suitable grants/ funders. • Committee members to send PM/CH 3-5 funding ideas so that these can be collated for review and to include funding that will include income for day to day running (such as insurance, posters, website etc and in addition source project funding ideas that would be applicable to us)
11	Collaboration with other community groups	<ul style="list-style-type: none"> • FOFG • Florence Road • Brookmill Park • Brookmill Road • Who else? 	<ul style="list-style-type: none"> • FOFG would like help with their funding bid. FOFG have to remain independent as they have different constitutional objectives (for funding) but would like to join SJS Greening for meetings. • FOFG have a good relationship with 'That Place in the Park' and FOFG have supported with the purchase of a new kitchen. It would be good if SJS can support FOFG with the identification of a local joiner who might be interested in helping to build the kitchen (either free or reduced rates – do we know anyone/funding options?) • Engagement held with Subo from Florence Road and further meetings planned. • Meetings held with the Brookmill Park Chair and Park visit conducted to understand if SJS can support where needed and share learnings. • Meeting to be held with the Brookmill Road Society Chair on 2nd May.
12	Brookmill Nature Reserve	<ul style="list-style-type: none"> • Create the Brookmill Nature Reserve Friends Group 	<ul style="list-style-type: none"> • Open day held and a huge success with over 30 people attending • First formal meeting to be held on 13th May in the Brookmill. • Invitation sent to stakeholders

			<ul style="list-style-type: none"> Next phase is to agree the team and understand what is needed to formally create the group and what support is required from SJS.
13	Dates for Future Meetings	<ul style="list-style-type: none"> Mondays @ 8pm Venue: Brookmill Pub and/or Zoom 22/4/24, 10/6/24, 16/9/24, 11/11/24 AGM 2025: 3/2/25 Planning Meetings – TBC Other? 	<ul style="list-style-type: none"> Committee meetings block booked at the Brookmill Pub
14	Events	<ul style="list-style-type: none"> July 6th: Picnic in Park April-Oct: Litter Pickers April-Nov: Green Conversations Sept: BrocSoc Front Garden Sale TBC Dec '24: Advent Windows 	<ul style="list-style-type: none"> Picnic in the Park 6th July Litter picks - TBC Green conversations will start from 29th April and are communicated on SJS website and social media. Gardens sale - TBC Jumble sale - TBC Advent windows - TBC Others?
15	AOB	<ul style="list-style-type: none"> A space for people to raise issues they would like to deal with ASAP, general ideas or agenda items for the next meeting. 	<ul style="list-style-type: none"> Could we run a street planting/window boxes/hanging basket competition? We have been submitted for an award for the Thornville rain garden, this will be communicated at a later date. IT/Web support required (see actions)

Item	Category	Actions	Who	When	Status
1	Finance	Confirm paypal notification is up and running	CC	May	
2	Insurance	Identify most cost effective insurance policy renewal. Note we cannot be added to FOFG policy. However, PM will contact FOFG insurance provider to assess costs and feedback to CC.	RG/CC/PM	May	
3	Comms	It was agreed that posters shall be distributed as a minimum to the following locations at the same time where possible, when communicating initiatives and events: <ul style="list-style-type: none"> Brookmill Pub Talbot Pub Middleton's Cafe SJ's Garden Sign Board SJ's Station Sign Board The Royal George Pub The Royal Standard Pub Friendly Street Café 	All	May	
4	Engagement	Continue to work with other Societies and Friends Groups to build relationships, share knowledge and learnings.	All	Always	

5	Recruitment	Continue to look at our own networks / neighbours and recruit a friend to join	All	Always	
6	Funding	<p>Committee members to please send to PM/CH 3-5 funding ideas so that these can be collated and communicated, so a plan can be created.</p> <p>Note that it is important to cover day to day costs such as insurance, printing, web design etc and also ensure that projects that have been agreed are able to be funded.</p> <p>Also:</p> <p>Identify funding opportunities and methodology for Thornville rain garden plants</p> <p>Identify funding opportunities and methodology for St Johns garden plants</p> <p>Support FOFG with Park Funding Opportunities, further communication will be updated on this. Key contact is Alex Middleton Chair of FOFG.</p> <p>Identify and support 'That Place in the Park' for a kitchen fitter. Do we know anyone / could we support here? if so please liaise with Alex Middleton.</p>	All	May / June	
7	Waste	<p>Dates for litter picks and any other waste related activities to be communicated via social media</p> <p>Confirm installation date / locations of new SJ bins</p> <p>Identify options to reduce dog poo within SJ's. Coleen has some very good ideas and these are worth sharing with the committee to identify some areas for us to take forward and understand what actions might be needed.</p> <p>Meeting to be setup with Glendale to try to improve the emptying of bins / general quality of services provided within SJ's.</p> <p>Work with Ellie (Lewisham Council) on Friendly Street bins and general street litter observed within SJ's.</p>	<p>CB / Bo / RG</p> <p>RG</p> <p>Coleen / All</p> <p>PM/CB</p> <p>PM/KT/ CB</p>	<p>May</p> <p>May / June</p> <p>May / June</p>	
8	Greening	<p>Re-initiate Network rail discussions on land adjacent to the station</p> <p>Continue meetings with Marcus Gayle with regards to greening initiatives and consultation plan in line with budgets/funding. Further plan to be communicated on this.</p> <p>Identify source for additional plants (shrubs/flowers) for the SJ Garden and review if a need for a dedicated gardening team to be created which could bring more ownership to that garden or not (worth a discussion)</p>	<p>NB/PM/ JW/CH</p> <p>NB/PM</p> <p>All</p> <p>All</p>	May / June	

		Weeding and general maintenance of Thornville rain garden to be done.			
9	Nature Reserve (NR)	Meeting planned for 13 th May in the Brookmill Pub. The aim of this meeting is to agree the founding principles and organisation of the NR friends group and understand what support SJS can provide to ensure it's a success.	PM	May	
10	Arts and Culture	Identify the Network rail and or Council focal point to remove graffiti on bridge	AT	May / June	
11	Transport	St John's Station Access meeting with Stephen Penfold planned in May. Continue to work with Darren Gotch on sustainable streets and support with community consultation where needed.	NB/PM PM/TL/ KT	May May	
12	Events	Support JW/CH with green conversations as needed to ensure a huge success (which it will be). SJS to support FOFG with Picnic in the Park which will be held on July 6 th . <ul style="list-style-type: none"> • Identify and provide prizes for the raffle (already obtained: Talbot £50 voucher, Brookmill Pub £50 voucher and Hortiz £30 plant voucher, but more needed...), • Bring some plants for the plant stall if you have spare / cuttings etc • General support on the day. • Contact Alex Middleton if you would like to support this community initiative. 	All All	April / May May / June	
13	AOB	Is there anyone within SJS that can support with the website and or do we know anyone that might be able to offer some 'free' time from the area?	All	May / June	